

Application for Residents' Parking Permit(s) and Visitors' Parking

RE 38 - 01/2014

REDDITCH BOROUGH COUNCIL



www.redditchbc.gov.uk

Resident Details

Title: Mr /Mrs/Ms/Miss/Other	<input type="text"/>
First Name(s): (Block capitals)	<input type="text"/>
Surname: (Block capitals)	<input type="text"/>
Address: (Block capitals):	<input type="text"/>
Postcode:	<input type="text"/>
Daytime telephone number:	<input type="text"/>

Please note the proof of residency will need to be provided with your application, such as a copy of a utility bill, council tax bill or tenancy agreement.

Reason for application

New Permit / renewal of permit / change of vehicle / lost permit / replacement (Delete as applicable)

Residents' permits - vehicle details

Please note that a maximum of 3 permits may be applied for, but only if the vehicles are registered at the property. Failure to provide all the required information will result in the application being treated as invalid.

Vehicle 1

Vehicle Reg No:	<input type="text"/>
Vehicle make / model:	<input type="text"/>
Vehicle registration document (V5C) reference number:	<input type="text"/>

Vehicle 2

Vehicle Reg No:	<input type="text"/>
Vehicle make / model:	<input type="text"/>
Vehicle registration document (V5C) reference number:	<input type="text"/>

Vehicle 3

Vehicle Reg No:	<input type="text"/>
Vehicle make / model:	<input type="text"/>
Vehicle registration document (V5C) reference number:	<input type="text"/>

Visitor's Parking Permit

Do you require a Visitor's Permit? **Yes** ☐ **No** ☐ (Delete as applicable)

Only on Visitors' Permit will be issued free of charge to each household. The Visitors' Permit is for the use by genuine visitors only.

Payment

To pay by credit or debit card please call 01386 565009 between the hours of 9am – 5pm, Monday to Friday. If you have paid the fee using a credit or debit card (cost - £10 per permit) please provide the following details as provided by the operator.

Date of Payment:

Receipt Number:

Alternatively, please make cheques or postal orders payable to Wychavon District Council, and send in with the completed application form.

Applicants
Signature:

Date:

Please note by signing the application form, you are confirming that you reside at the property detailed on this form, the vehicles detailed are registered at this address and that if a Visitors' Permit has been issued it will be used by genuine visitors only.

Completed and signed application forms can be scanned and emailed to: parking@redditchbc.gov.uk
or

Posted to: Parking Services Unit, Civic Centre, Queen Elizabeth Drive,
Persore, Worcestershire, WR10 1PT.

WORCESTERSHIRE COUNTY COUNCIL
STREET PARKING PLACES, LIMITED WAITING AND
PROHIBITION OF WAITING ORDERS (Various)

CONDITIONS OF USE FOR RESIDENTS' AND VISITORS' PARKING PERMITS

1. The permit is valid for the lengths of roads as defined in the above Orders. The Conditions as set out in the relevant Orders will be the definitive conditions at all times;
2. The permit does not guarantee that a parking space will be available;
3. The permit must be affixed to the front windscreen of the vehicle, so that the information on it is clearly visible when viewed from the front of the vehicle;
4. The loss or destruction of a permit must be reported promptly to Parking Services. A charge of £10 shall be made for a duplicate permit;
5. The permit must be returned immediately, if the holder ceases to reside at the property for where the permit was issued;
6. The permit must be returned immediately, if the permit holder ceases to be the owner of the vehicle, in respect of which the permit was issued. A replacement permit will be provided for a replacement vehicle, free of charge. Full details of the new vehicle must be provided with the application for a new permit. The Visitor's Permit should be used whilst waiting for the replacement Residents' Permit.
7. One Visitors' Permit will be issued free of charge to each household. The Visitors' Permit is issued for use by genuine visitors only;
8. The permit is valid for 12 months, or part thereof, from 1st April until 31st March the following year. Upon expiry, another permit will have to be applied for;
9. For a special event, a dispensation may be allowed for a maximum of 10 additional vehicles to be parked in the area. This allowance will only be valid for that day, free of charge. This service will be retracted if it appears to be abused, or if it causes a significant reduction in parking for residents. An application may be made by telephone to Parking Services (01386 565009), giving a minimum of 24 hours notice;
10. Without a Permit you will only be permitted to park for a limited period, as indicated on the applicable road signs.

Parking Permits can only be obtained by application from Parking Services Unit, Civic Centre, Queen Elizabeth Drive, Pershore, Worcs WR10 1PT. Completed application forms may be scanned and emailed to parking@redditchbc.gov.uk . If further assistance is required please contact the Parking Services Unit, telephone 01386 565009

Residents' Parking Permits

Details of your Vehicle Registration Document, must be inserted on the application form. Any omissions will result in the form being returned to the applicant.